

**Town Board Meeting Minutes
October 12, 2015**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order. The meeting opened with the Pledge of Allegiance.

Members Present: Chairman Frank Frassetto, Supervisor Mike Pollack and Supervisor II Rob Keller. **Others Present:** Treasurer John McDermott, Deputy Clerk/ Deputy Treasurer Susan Snyder, Zoning Administrator Tom Versteegen, Constable Leo LeFeber and (8) townspeople along with Lieutenant Meyer and Deputy Dahn from Winnebago Sheriff's Department.

Motion (Keller, Pollack) to approve the Town Board Minutes of September 14, 2015 CARRIED

TREASURER'S REPORT:

Treasurer McDermott reviewed the Treasurer's Report and Cash Flow Report. Supervisor Keller had questions on the highway maintenance account and Bridge replacement fund. **Motion (Keller, Pollack) to approve the Treasurer's Report. CARRIED**

Treasurer McDermott reminded the board of the Budget workshop on October 14, 2015 and October 24, 2015.

CLERK'S REPORT:

- **Assessor's Contract - Motion (Pollack, Keller) to approve the assessor's contract for 2016 Carried**
- **Joint Powers Agreement – Motion (Keller, Pollack) to approve the Joint Powers agreement. Carried**
- **Correspondence – Ripple Ave meeting rescheduled to Thursday October 15th 5-8**

PUBLIC PARTICIPATION

Apple Lane Residents were excused to the business office to discuss the issues with Matt Parmentier, before leaving Attorney Parmentier spoke about the Town's position relative to a private road. He discussed that the Town has no legal position or jurisdiction on a private road.

COUNTY SUPERVISOR'S REPORT:

Supervisor Keller discussed the relocation of some of the county offices to the building on Otter Street. County Board Budget meetings and he gave the board a breakdown of the counties budget.

- Human Services 48%
- Transportation 14%
- Public Safety 19%

- Education 2%
- Planning and Environmental 2%
- Administration 10%
- Miscellaneous 6%

CHAIRMAN’S REPORT:

- **Ripple Road development discussion and possible recommendations-** Public Hearing Meeting Scheduled for October 20, 4pm
- **Correspondence-** TJ’s and the discussion to initiate Road discontinuation of Little Evergreen, copies to Matt Parmentier for his advice.

SUPERVISOR I REPORT:

- **Policy on unused permits-** Planning and Zoning recommended to the Town board to provide a refund of 50% of the cost of an unused building or zoning permit as some of the work to issue it has been done. The request must come prior to the expiration of the permit. Discussion followed about the payment already made to the building inspector. The Board would like The Building Inspector to weigh in, moved to next month.
- **Policy on weed letters-** Planning and Zoning recommended to the Town board that the Clerk or Deputy Clerk send a weed letter through general mail, with a receipt of mailing from the post office. The 10 days begins on that date. The committee recommended that the town wait 10-20 days before taking action. The Board would like the Attorney to weigh in.
- **Typo in ordinance-** to correct the typo in the Ordinance for Licensing of Dogs and Regulations of Dogs and Animals in the Town of Black Wolf Version dated August 12, 2013. Section 9 Penalties should read except as provided in Section 5 as in previous versions.
- **RFP for Zoning and General Code updates and consolidation** - Planning and Zoning recommended to the Town Board to open a Request For Proposal to consolidate all zoning and General Ordinances into one (1) Municipal book. Chairman Frassetto directed Clerk Hopkins to begin drafting the RFP.

SUPERVISOR II REPORT:

- **Town Road Improvement Application-** Application Draft for Trip funds, Supervisor Keller will go to the meeting to request funding for resurfacing Fisk from the railroad tracks to County I. Chairman Frassetto discussed expanding the application to widening the road to match the Town of Nekimi. The resulting costs could be eligible program costs. Supervisor Keller will discuss further with Bill Demler.

FIRE DEPARTMENT REPORT – Mick Becker updated the Board as to the progress of the Smokey the Bear fire danger signs. The DNR did award the 50/50 grant. 2 signs per township, project has to be done by April 15, 2016. Discussion followed as to the placement, the Board gave 3 sights, Lion’s Club Park, the posting box on Ripple and Country Club, the gas station, and placement will be chosen from those 3. Pizza fundraiser... Please pick up on the 7th.

CONSTABLE’S REPORT: Constable Lefeber updated the Board on the status of his calls.

SANITARY DISTRICT REPORT None

STORMWATER UTILITY DISTRICT - None

BUILDING INSPECTOR'S REPORT: - None

APPROVAL OF BILLS: Motion to approve the payment of bills for October, 2015. (Pollack, Keller) **CARRIED**

Chairman Frassetto moved to adjourn until November 9, 2015, seconded by Supervisor Keller. Supervisor Pollack advised that he is unable to be at the November 9, 2015 meeting. CARRIED

Respectfully submitted,

Kim Hopkins, Town Clerk