

**Town Board Meeting Minutes  
December 11, 2017**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order at approximately 7 pm. The meeting opened with the Pledge of Allegiance.

**Members Present:** Chairman Frank Frassetto, Supervisor I Mike Pollack, Supervisor II Rob Keller  
**Others Present:** Clerk Kim Hopkins, Treasurer John McDermott, Zoning Administrator Tom Verstegen, Constable Leo Lefeber, Fire Chief Mick Becker, and Building Inspector Dave Frank arrived later.

**Motion, (Pollack, Keller) to approve the Town Board Minutes of November 13, 2017. CARRIED**  
**Motion, (Keller, Pollack) to approve the Town Board Special Meeting of the Electors Minutes of November 13, 2017. CARRIED**

**TREASURER’S REPORT:**

Treasurer McDermott reviewed the Treasurer’s Report and Cash Flow Report. **Motion (Keller, Pollack) to approve the Treasurer’s Report. CARRIED.**

Treasurer McDermott let the board know that 2017 property tax bills are online, and will be mailed out within the next day or two.

**CLERK’S REPORT:**

**Holidays 2018-** Clerk Hopkins discussed the office Holidays for 2018.

**Economic Development delegation- Motion (Keller, Pollack) to designate the Town’s IDB dollars to GO-EDC, and the town’s budgeted Economic Development dollars to the Oshkosh Chamber of Commerce. Carried**

**Online building permitting-** Clerk Hopkins informed the board of the new online building permitting procedure. Building Inspector Dave Frank and Deputy Clerk/Treasurer Susan Snyder will work together to be sure it runs smoothly.

**PUBLIC PARTICIPATION**

**COUNTY SUPERVISOR’S REPORT:** County Supervisor Keller discussed the approval of the 10 year lease for Lifest, and the construction of the stage.

**CHAIRMAN’S REPORT:**

**Acceptance of donated property along Ripple Road and Hwy 45-** Chair Frassetto updated the board as to the work that has been done in the process of accepting the donation of the parcel. He discussed the suggestions of the town’s attorney, and the wishes of the current owner. The board was not

opposed to allowing Chair Frassetto to finish the donation as time is of the essence for the current owner.

**Additional cell tower concept-** Chair Frassetto discussed the possibility of an additional cell tower on the current country club property. SBC is currently researching the feasibility, and there will be more information to follow.

**Correspondence-** DATCAP's deadline for filing the farmland preservation plan is coming up, and Supervisor Keller discussed the County's plan.

**SUPERVISOR I REPORT:**

**Hintze CSM – Motion (Pollack, Keller) to accept the CSM. Carried**

**Luebke CSM- Motion (Pollack, Keller) to accept the CSM. Carried**

**Donnelly Variance –** The board and Zoning Administrator discussed the variance, there have been changes since the P & Z committee looked at it, and The Donnelly's have hired a surveyor and an attorney. No action was taken by the board.

**New/Old Business**

**SUPERVISOR II REPORT:**

- Supervisor Keller gave the board an update on winter road conditions.

**SANITARY DISTRICT REPORT:** None

**STORMWATER UTILITY DISTRICT:** – None

**CONSTABLE'S REPORT:** Constable Leo Lefeber updated the Board on the Status of his calls, and the neighbor dispute he has been arbitrating.

**FIRE DEPARTMENT REPORT:** Chief Becker informed the board that the new truck will be ready soon.

**BUILDING INSPECTOR'S REPORT:** 1 new house last month. Discussion of the online building permit process.

**APPROVAL OF BILLS:** Motion to approve the payment of bills. (Pollack, Keller) CARRIED

**Chairman Frassetto moved to adjourn until January 8, 2018, seconded by Supervisor Pollack. CARRIED**

Respectfully submitted,

Kim Hopkins, Clerk