

**Town Board Meeting Minutes
September 11, 2017**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order. The meeting opened with the Pledge of Allegiance.

Members Present: Chairman Frank Frassetto, Supervisor I Mike Pollack and Supervisor II Rob Keller
Others Present: Clerk Kim Hopkins, Treasurer John McDermott, Zoning Administrator Tom Verstegen, Fire chief Mick Becker and several townspeople.

Motion, (Pollack, Keller) to approve the Town Board Minutes of August 14, 2017. CARRIED

CLERK'S REPORT:

BOR Confidentiality Ordinance – The current ordinance is sufficient according to the Town's Attorney.

Policy on waiver of BOR Hearing Request – Send to Planning and Zoning for a public hearing

BOR procedure for sworn telephone or written testimony – Send to Planning and Zoning for a public hearing

BOR update- Dates for Open Book are October 4th and 5th, BOR will be October 23 1-3pm

Approve Winnebago County Maintenance Agreement – Motion (Keller, Pollack) to approve the Winnebago County Maintenance Agreement. CARRIED

PUBLIC PARTICIPATION

Deputy Hathaway was here for any questions.

COUNTY SUPERVISOR'S REPORT: None

CHAIRMAN'S REPORT:

- Correspondence –
 - Chair Frassetto discussed the interest in the Town's cell tower. He will provide the current leases and report back as to the buyout numbers from the other companies.
 - Chair Frassetto informed the board of a potential land donation.

SUPERVISOR I REPORT:

- **Razing Ordinance** – go to public hearing next month
- **Willeford CSM-** Discussion about the density standard and changing the Comprehensive plan. **Motion (Pollack, Frassetto) to accept the CSM. 2 aye, 1 nay CARRIED**
- **Willeford Zoning** – **Motion (Pollack, Frassetto) to accept the Zoning change from Ag to R1. 2 aye, 1 nay, CARRIED**

SUPERVISOR II REPORT:

- **Road Maintenance update-**
 - **General** – Supervisor Keller would like to hire Patrick Mann as a second snow plow driver. He does not have a CDL, but will be good back up.
 - **Resident request**
 - **Jake Brake Prohibition Signage** – Discussion followed on the enforceability of the signs, but it was decided as a deterrent the Board had no objection

SANITARY DISTRICT REPORT: None

STORMWATER UTILITY DISTRICT: – Discussion on the letters sent out by SWUD

CONSTABLE’S REPORT: None

FIRE DEPARTMENT REPORT: Chief Becker informed the board that the new chasis will be delayed until 2018. Price will be the same.

BUILDING INSPECTOR’S REPORT: One new house last month

TREASURER’S REPORT:

Treasurer McDermott reviewed the Treasurer’s Report and Cash Flow Report. **Motion (Keller, Pollack) to approve the Treasurer’s Report. CARRIED.**

- **Budget meeting dates** – October 7th at 8 am, and October 21 at 9 am.

APPROVAL OF BILLS: Motion to approve the payment of bills. (Keller, Pollack) CARRIED

Chairman Frassetto moved to adjourn until October 9, 2017, seconded by Supervisor Pollack. CARRIED

Respectfully submitted,

Kim Hopkins, Clerk