

**Town Board Meeting Minutes  
December 8, 2014**

Chairman Frank Frassetto called the regular monthly Town Board meeting to order. The meeting opened with the Pledge of Allegiance.

Members Present: Chairman Frank Frassetto, and Supervisor Robert Keller. Supervisor Mike Pollack was present via phone. Others Present: Clerk Kim Hopkins, Zoning Administrator Tom Verstegen, Constable Leo Lefeber, and three (3) townspeople.

**Motion (Keller, Pollack) to approve the Town Board Minutes of November 10, 2014 CARRIED**  
**Motion (Pollack, Keller) to approve the Budget Meeting Minutes of November 28, 2014 CARRIED**

**TREASURER'S REPORT:**

Chairman Frassetto read the Treasurer's report, **Motion (Keller, Pollack) to approve the Treasurer's Report. CARRIED**

**CLERK'S REPORT:**

**2015 Winnebago County Per Capita Funding Program-actionable item** Chairman Frassetto gave background on GO-EDC and the Chamber of Commerce. **Motion (Keller, Pollack) to choose option 2 selection g to give the 2015 Per Capita funding of \$2,428 to The Oshkosh Chamber of Commerce. CARRIED**

**Martenson & Eisele contract** The Board requested a new contract listing only the 5 deliverables in the RFP, and additional items will need to be approved before, as the total budget for this RFP is \$5000.

**Winter Farmer's Market/ Craft Fair** will be this Saturday December 13, 2014, we have 14 vendors.

**Correspondence** The Facebook page is up and running.

**PUBLIC PARTICIPATION**

**COUNTY SUPERVISOR'S REPORT:**

Rob Keller updated the board as to the happenings in the County Board. Joint County/ City and School District employee health clinic will be up and running soon.

**CHAIRMAN'S REPORT:**

**Liquor license ordinance update** Waiting for a further clarification from Attorney Matt Parmentier, sending to planning and zoning.

**Motion (Pollack, Keller) to Re-appoint of Sandra Golliher and Terry Sweeney to Planning and Zoning Committee CARRIED**

**Correspondence**

**SUPERVISOR I REPORT:**

**Culvert Ordinance Revisions** – Supervisor Pollack opened the discussion about the culvert permit form, and Tom Versteegen suggested more discussion about who will be doing what, there are still more issue to be resolved. It will be covered more fully at the next planning and Zoning meeting.

**SUPERVISOR II REPORT:**

**Winter Road Maintenance-** Supervisor Keller filled the Board in on the new salt shed, and the current availability of salt, we have had 3 snow events, and the melting and re freezing has caused slippery surfaces. There is a tree that needs to be removed on County Club.

**SANITARY DISTRICT REPORT:** No report

**STORMWATER UTILITY DISTRICT:** No report

**CONSTABLE’S REPORT:** Leo Lefeber updated the board on the status of his calls.

**BUILDING INSPECTOR’S REPORT:** No report

**APPROVAL OF BILLS:** Motion to approve the payment of bills for December, 2014. (Keller, Pollack) **CARRIED**

**Chairman Frassetto moved to adjourn until January 12, 2015, seconded by Supervisor Keller.**  
**CARRIED**

Respectfully submitted,

Kim Hopkins, Town Clerk