

## **Town Board Meeting Minutes**

**Chairman Frank Frassetto** called the regular monthly Town Board meeting to order. The meeting opened with the Pledge of Allegiance.

Members Present: Town Chairman Frank Frassetto, Supervisors Mike Pollack and Robert Keller.  
Others Present: Treasurer John McDermott, Deputy Clerk Mona Schultz, Zoning Administrator Tom Versteegen, Scott Mateyka (Sanitary District), Building Inspector Dave Frank, and two townspeople.

**Motion by Supervisor Keller to approve the Town Board Minutes of January 14, 2013; seconded by Supervisor Pollack. CARRIED.**

**TREASURER'S REPORT:** Treasurer McDermott read the Treasurer's Report as of January 31, 2013. The fund accounts and cash flow reports were reviewed; total cash: \$1,327,140.72 which is mostly tax collections. He said tax collections were about the same as last year. **Motion by Supervisor Pollack to approve the Treasurer's Report; seconded by Supervisor Keller. CARRIED.**

**CLERK'S REPORT:** Deputy Clerk Mona Schultz reported on the following:

- Certification of April Election – the names of the three current supervisors will be on the ballot and no name for the office of Town Constable. This was due to a failure to submit the required paperwork in time. The offices of Clerk and Treasurer will be appointed by the Town Board.
- The Oshkosh Community Foundation is offering public access automatic external defibrillators for \$1,173.25. They have launched a campaign to add the AEDs throughout the community.
- One of our residents continues to use the Oshkosh City Cab and exceeded the limit of ten rides. We are paying for the ten rides allowed.
- We received a form from Chuck Linde about a high capacity fire department well. Tom Versteegen thought this had been submitted to the DNR and he said he'll check into the status.
- Steve O'Krueg would like to hold a Trapper Education Course May 18-19 from 8 am-4 pm. The Town Board approved this request.
- We have had numerous calls about icy conditions on the roads and requests for salt/sanding.
- We reprinted the History Books and Janet Dahl has indicated a desire to compile another book with additional information she's gathered. We will meet with her in the Spring to determine if there is enough information for another booklet and the Board will be kept informed.
- Lakeside/Green Meadow Elementary School PTO has invited all Town Board members and staff to attend the *Oshkosh 4 Education Focus Group* meeting to be held at Lakeside School February 18, 2013 from 6:00-7:30 p.m.

### **PUBLIC PARTICIPATION:**

- **Rodney Measure**, 6801 Country Club Road, spoke to the Board about concerns he has about the policy of not using salt on the roads and asked the Board if the policy would allow occasional salting or sanding to alleviate problems from snow/slush build-up. He said he occasionally uses his plow on his road and was concerned about the snowfall on Thursday, February 7<sup>th</sup>, when the road was not plowed until 6 pm that evening. Discussion followed.
- **James Chitwood**, 5024 County Road R, encouraged the Board to attend the *Oshkosh 4 Education Focus Group* meeting to be held at Lakeside School February 18, 2013. They are seeking input from the residents of the school district.

As no one else wished to speak, the public participation portion of the meeting was closed.

**COUNTY SUPERVISOR'S REPORT:** County Supervisor Pat Brennand was not present.

**CHAIRMAN'S REPORT:** Chairman Frank Frassetto reported on the following:

- Winnebago Unit Update: At the last meeting of the Winnebago County Towns Unit, Mark Luedtke had questions about the process of the unit. This will be placed on the agenda for the April meeting of that group.
- Quiet Zone Update: We have not received a significant threshold report in December or January, so hopefully we're in compliance at this point. Chairman Frassetto said he's working with Congressman Tom Petri about gate extensions.
- Action is needed from the Board concerning the "No Parking" signs discussed at the January 14, 2013 meeting. A motion was made that the Town place "No Parking" signs on the North section of Country Club Road and Nekimi Avenue. One sign would be placed on each side, and the Winnebago County Sheriff could enforce it under the County's ordinance.

**Motion by Supervisor Pollack, seconded by Supervisor Keller. CARRIED**

- Several people have submitted resumes for anticipated job openings in the Town, including a Clerk, Treasurer and Office Manager. More work needs to be done to see how the three can work together in an efficient manner. A meeting will be scheduled to review the job descriptions.
- There will be a meeting with the County Highway Commission and Pat Brennan concerning Nekimi Avenue. No round-a-about is needed, but consideration will be given to a possible bicycle path and the drainage issues. Discussion followed.

**SUPERVISOR I REPORT:** Supervisor Mike Pollack reported there was no meeting in February.

**SUPERVISOR II REPORT:**

- Supervisor Keller said he had a meeting with Donahue Engineering concerning the new Black Wolf Avenue bridge. He said SEH Engineering is setting up a timeline and there will be a meeting with residents on Black Wolf to inform them of the plans. Consideration of the potential for a bicycle path will be given in the planning process. Construction is scheduled for 2014.
- He discussed the concerns about the plows and snow conditions resulting in icy buildup. He said he's aware of the need to keep the roads clear and said the snowplow operators work hard to do so. Discussion followed.

**SANITARY DISTRICT REPORT:** Scott Mateyka reported that everything is going well, except for some costly repair projects. He also mentioned the problems that the "disposables" cause and even dental floss can plug up their pumps. It was suggested that this information be placed on the Town website.

**CONSTABLE'S REPORT:** Chair Martell was not present.

**BUILDING INSPECTOR'S REPORT:** Dave Frank reported that one new house is being built on Sandy Beach Lane. Zoning Administrator Tom Verstegen said there's a drainage problem on Coronado Lane and suggested the Storm Water Utility District look into using fire lanes as drainage solutions.

**APPROVAL OF BILLS:** Supervisor Keller moved to approve the payment of bills for February 11, 2013, second by Supervisor Pollack. **CARRIED**.

**Chairman Frassetto moved to adjourn until March 11, 2013, at 7:00 p.m. seconded by Supervisor Pollack. CARRIED.**

Respectfully submitted,  
Mona Schultz, Deputy Clerk