

**Town Board Meeting Minutes
November 9, 2020**

Supervisor I, Mike Pollack, called the regular monthly Town Board meeting to order at approximately 7:00 p.m. The meeting opened with the Pledge of Allegiance.

Members Present: Chairperson Frank Frassetto via teleconference, Supervisor I Mike Pollack, Supervisor II Rob Keller. Other Present: Treasurer John McDermott, Deputy Clerk Thomas Coppola, and Zoning Administrator Tom Versteegen.

Motion, (Frassetto/Pollack) to approve Town Board Minutes of October 12, 2020 once a revision is made/ amended of County Executive, Rob Keller to County Supervisor, Rob Keller. **CARRIED.**

Motion, (Frassetto/Pollack) to approve Treasurer's Report. **CARRIED. .**

- Treasurer McDermott opened discussion regarding updates to the recent bank meeting held at Bank First in person and teleconference. Treasurer spoke to the other municipalities and learned other municipalities do not use outside sources for Dog License payments, as other municipalities do not link it to tax payments. Chairperson Frassetto offered suggestions to de-link Dog License payments to tax collection and to utilize the feature of Town Constable, Lefeber for administering Dog Licenses remotely. Chairperson also suggested sending a mailer to all license holders, as the Town already sends an annual letter with registration form to be filled out and mailed back to Town Hall. Treasurer advised the cost of lockbox does not seem effective for town use, so in person payments will be the same as last year, in person at Bank First during operating hours. Treasurer advised of a proposal by Bank First to move to Money Market account to earn interest income at 40 basis points- possible modification to 30 basis points off of .35%. Fees will be credited by Bank First for use of remote capture check deposit feature for in office use. A final draft of Tax Collection letter was presented with adjustments announced to be accepted as the mailed copy to constituents with tax bills.

Motion (Frassetto, Keller) to approve Treasurer/Deputy Treasurer Tax Bonds for the 2020-2021 Tax Collection season.

CLERK'S REPORT:

- **Motion (Pollack, Frassetto)** to approve Annual Assessor Contract for 2020
- Deputy Clerk, Thomas Coppola provided the update on behalf of Clerk Snyder for the outcomes of the November 2020 Election.
- Van Dyne Fire Department budget was accepted.

PUBLIC PARTICIPATION

Jason White from GO-EDC presented on the reinvented brand development, COVID-19 resource development, and the development of talent to include newest member, Tricia Rathermd, who is leading the catch a ride program for Winnebago County.

COUNTY SUPERVISOR'S REPORT:

- County Supervisor, Rob Keller updated the Board with events at the county level including budget hearings via Zoom and the net new construction, and the County Code 1108 revision hearing which is tabled until December due to lack of response.

CHAIRMAN'S REPORT:

- **Motion (Frassetto, Pollack)** to approve – GO EDC to the Winnebago County Industrial Development Board. Chairperson Frassetto asked of Jason White of other pertaining rural grant programs that he may be familiar with or to familiarize with. Jason White then discussed opportunity zones in the surrounding areas and expressed the catch a ride program is available to Town residents.

SUPERVISOR I REPORT:

- Supervisor Pollack advised the November P & Z meeting was held virtually via Zoom.
- **Motion (Pollack, Keller)** to approve Gabert CSM
- **Motion (Polack, Keller)** to approve Fox CSM
- **Motion (Keller, Frassetto)** to approve Vhronik Resolution with update on Public Hearing held on December 7, 2020.
- Supervisor Pollack advised on receiving a packet from Fox River Four Wheelers, addressing sign parameters, merging with Town Ordinance applicable laws would apply to include town roads, but would not apply to county or highway roads not in towns jurisdiction. Supervisor will invite Dennis Yoder to next month's meeting to present.

SUPERVISOR II REPORT:

- Supervisor II, Rob Keller provided an update on Road Maintenance with no report.

SANITARY DISTRICT REPORT:

STORMWATER UTILITY DISTRICT REPORT:

CONSTABLE'S REPORT:

FIRE DEPARTMENT REPORT:

BUILDING INSPECTOR'S REPORT:

APPROVAL OF BILLS: Motion (Keller/Pollack) to approve bills. CARRIED.

ADJOURNMENT- Motion (Frassetto/Pollack) to adjourn until December 14, 2020. CARRIED.

Respectfully Submitted:

Thomas Coppola, Deputy Clerk