



# TOWN OF BLACK WOLF

380 E. Black Wolf Ave. Oshkosh, Wisconsin 54902

## Town Board Meeting Minutes April 12, 2021

Chairman Frassetto called the regular monthly Town Board meeting to order at approximately 7:00p.m. The meeting opened with the Pledge of Allegiance.

**Members Present:** Supervisor I, Mike Pollack, Supervisor II Rob Keller. Other Present: Treasurer John McDermott, Clerk Susan M. Snyder, Zoning Administrator Tom Verstegen and Constable Leo Lefeber. .

**Motion, (Keller/Pollack)** to approve Town Board Minutes of March 8, 2021. **CARRIED.**

**Treasurer John McDermott** provided a detailed report and also updated the Board on the Town Financial Report for 2020 being completed. Final reports will be sent by Clifton Larson Anderson upon their receipt of Clerk Snyder and Treasurer McDermott's final approval. **Motion, (Pollack/Keller)** to approve Treasurer's Report. **CARRIED. .**

### CLERK'S REPORT:

- Clerk Snyder updated Board on the final election results from April 6<sup>th</sup>, providing a Certificate of Election for a 2 year term beginning April 20, 2021 to April 17, 2023 to Chairman Frank Frassetto, Supervisor I Michael Pollack, Supervisor II Robert Keller and Constable Leo Lefeber. All members were sworn in to office prior to the meeting.
- The town will be holding another E-Cycle event along with a Hazardous Materials collection event, which is part of the Stormwater requirement for the Town 2021/2022. The events will be held in the town hall parking lot on May 15<sup>th</sup> from 9:00 a.m. to 12:00 p.m. Hundreds of fliers have been distributed, posted in posted boards, social media and website.
- Reminder of upcoming Annual Meeting, April 20<sup>th</sup> at 7:00 p.m.
- Carrie from Bowmar provided several options for the Board of Review. The Board unanimously decided on May 27<sup>th</sup> from 1:00 – 3:00. Chairman Frassetto asked about the certifications and Clerk Snyder advised she will provide the necessary support to those who need certification. Alternates will be approved at the May meeting.
- Clerk Snyder provided a copy of the 2020 City of Oshkosh Fire Department/ambulance service documents of which they noted the per capital October 2020 billing was missed by the City of Oshkosh but is included in this month bills. Future invoices will be sent no later than October 31, 2021 and will be due no later than February 15, 2022. The correspondence also noted the ambulance contract expires at the end of 2021 and meetings will be forthcoming with the town and Fire Department.

### PUBLIC PARTICIPATION - None

### COUNTY SUPERVISOR'S REPORT:

- County Supervisor, Rob Keller updated the Board with events taking place at the County level including an update to new electrical service at the Expo Center and other upgrades to include a motorized trail. Supervisor Keller also noted there is now a new County Executive per the election as well as a new Parks Director.

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### CHAIRMAN'S REPORT:

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- The Board decided to wait until a formal document was received by SBA inclusive of detailed terms of lease extension before a Motion is made to approve.
- Chairman Frassetto updated the Board on the discussion he had with Sheriff Matz about Airbnb and VRBO rentals and complaints and the process that will take place in the future. The Board recommended this go back to P&Z for discussion on more passive enforcement based on complaint(s). Also for discussion on actions by the Town if for example 3 or more complaints were received such as sending a letter to the owner with copy of Ordinance and expectations.
- **Motion** (Pollack/Keller) to approve Howard Schwartz to Planning and Zoning for a term of 1 year and Beth Oswald to Board of Appeals for a 2 year term. **CARRIED.**

**SUPERVISOR I REPORT:**

- Supervisor I Mike Pollack provided an update of discussions from the April 5<sup>th</sup> workshop.

**SUPERVISOR II REPORT:**

- Supervisor II Rob Keller provided a brief town road maintenance report. Some permits were issued and brush cutting within the town.

**SANITARY DISTRICT REPORT:**

**STORMWATER UTILITY DISTRICT REPORT:** The March 15<sup>th</sup> meeting minutes were included. Supervisor II inquired about the concrete ditch liners and he will contact Thomas for details.

**CONSTABLE'S REPORT:** Constable LeFeber provided a brief report of activity in the town.

**FIRE DEPARTMENT REPORT BUILDING INSPECTOR'S REPORT:**

**APPROVAL OF BILLS: Motion (Keller/Pollack) to approve bills. CARRIED.**

**ADJOURNMENT- Motion (Keller/Mike) to adjourn until May 10, 2021. CARRIED.**

Respectfully Submitted:  
Susan M. Snyder, Clerk